

# ***District 31***

## ***Meeting Minutes***

September 26, 2020 at 10 a.m.

**I. Call to order** - Anthony Alexander (District Director & Presiding Officer) called the fall District 31 virtual council meeting to order.

### **II. Review of the District Mission, & State of the District**

- Anthony Alexander (District Director & Presiding Officer) called the fall District 31 virtual council meeting to order.
- Anthony Alexander (District Director & Presiding Officer) welcomed all in attendance to the meeting and review the District Mission & Toastmasters International Envisioned Future

**III. Voting Procedures** – Joe Pond (Parliamentarian) Provided an overview of the business meetings voting protocols and the overview of how the meeting would be conducted. This was inclusive of providing details of what would happen if quorum was met and if quorum was not met. He also noted that the polls were now open and would remain open for 24-hours for all registered voters to submit their ballots for the business items presented.

### **IV. Credentials Report**

- Gloria Salminen (Administration Manager) presented that quorum had been met based upon the registered Club President & Club Vice President of Education delegates
- Anthony Alexander (District Director & Presiding Officer) Thanks Gloria for her summary and presented the full details of ballots available for business items to be voted upon during the 24-hour polling period

### **V. Approval of Meeting Minutes**

- Anthony Alexander (District Director & Presiding Officer) provided a summary of the Spring 2020 District Council Meeting as noted from the meeting minutes. After the presentation, he opened the topic for discussion and entertained a motion to end discussion
- Anna Kaufman (President of Sun Life Toastmasters) Proposed a motion to end discussion which was 2<sup>nd</sup> by Audrey Chretien (Club Growth Director)

- Through unanimous consent, discussion ended

## **VI. Appointment of Leaders**

- Anthony Alexander (District Director & Presiding Officer) provided a summary of all District Director official appoints made for the year inclusive of executive administration, club growth & area directors. After the presentation, he opened the topic for discussion and entertained a motion to end discussion
- Christine Lewis (Immediate Past District Director) proposed a motion to end discussion which was 2<sup>nd</sup> by Anna Kaufman (President of Sun Life Toastmasters)
- Through unanimous consent, discussion ended
- Anthony Alexander (District Director & Presiding Officer) proposed a motion to take a 15-minute recess
- Bert Beander (Finance Manager) proposed a motion to end discussion which was 2<sup>nd</sup> by Gary Budiansky (Area 54 Director)
- Through unanimous consent, discussion a short recess was taken

## **VII. Recess at 10:48 am ET**

## **VIII. Reconvened at 11:03 am ET**

## **IX. Appointment of Vacant Division Directors**

- Anthony Alexander (District Director & Presiding Officer) noted the vacancy of Division F Director and Division G Director from the 2020 - 2021 Elections held at the Spring 2020 Business Council meeting. As such and in accordance to Toastmasters Bylaws, he appointed Stephen Rogers as Division F Director and Bethany Hashway as Division G Director for the 2020 – 2021 Toastmaster year. He noted that these appointments were made after both Toastmasters submitted applications and were interviewed by the District Director. After this summary was provided, he opened the topic for discussion and entertained a motion to end discussion
- Louisa Caswell (Area 74 Director) Proposed a motion to end discussion which was 2<sup>nd</sup> by Beri Recher (Division I Director)
- Through unanimous consent, discussion ended

## **X. District Budget**

- Bert Beander (Finance Manager) provided a summary overview of the proposed budget. The follow topics were explained to the council in regards to the factors considered in the budget:
  - o Toastmasters International Policy Changes
  - o COVID-19 impact to both expenditures & revenue
  - o Overview of nominal dollars budgeted by category
  - o Overview alignment of proposed revenue & expenditures in alignment to policy limits
- After the summary, there were points of clarification noted regarding club vs. district spending, the inability to use district funds to pay for club Zoom accounts and the updated Toastmasters Reserves Policy.
- After discussion, Anthony Alexander (District Director & Presiding Officer) entertained a motion to end discussion
- Bert Beander (Finance Manager) Proposed a motion to end discussion which was 2<sup>nd</sup> by Beri Recher (Division I Director)
- Through unanimous consent, discussion ended

#### **XI. Proposal to modify Public Relations Manager criteria**

- Anthony Alexander (District Director & Presiding Officer) provided a summary of the proposal to modify the position of Public Relations Manager from a district director appointed position to a district council elected position. This provided an overview of the role, a summary of the broadening scope of the role and the tactical/strategic direction that Toastmasters is taking in regards to the importance of the role inclusive of being an opportunity to succession plan even sooner. After providing an overview, he opened the item to discussion
- The council raised queries in relation to how it would changes the election process and in addition point of clarification was provided surrounding educational credit and positioning of the role as it stand currently.
- After discussion, Anthony Alexander (District Director & Presiding Officer) entertained a motion to end discussion
- Veera Sriram (Area 31 Director) proposed a motion to end discussion which was 2<sup>nd</sup> by Beri Recher (Division I Director)
- Through unanimous consent, discussion ended

**XII. Announcements** – Trevor Crippen (Program Quality Director) Provided updates in relation to the following items:

- Recognition & Incentive Programs
- Upcoming Events & Training (Inclusive of all Winter TLI dates)
- The Contest Schedule
- The District Conference

**XIII. Next Meeting**

- Anthony Alexander (District Director & Presiding Officer), provided details in relation to the next District Council Meeting to be held on May 15<sup>th</sup>, 2021 at 10 am.
- Anthony Alexander (District Director & Presiding Officer) entertained a motion to adjourn
- Bert Beander (Finance Manager) proposed a motion to end discussion which was 2<sup>nd</sup> by Anita Ballesteros (President of Intellia Toastmasters Club)
- Through unanimous consent, meeting was adjourned

**XIV. Meeting Adjourned @ approximately 12:30 pm ET**

Minutes submitted by: Gloria Salminen, Administration Manager

Minutes approved by: Anthony Alexander, DTM, District Director

### **Appendix A – Business Item Voting Results**

#### **Credentials Committee Report**

Clubs Eligible X 2	<u>344</u>
Quorum (1/3 of Clubs Eligible X 2)	<u>115</u>
Presidents and Vice Presidents Education Represented	<u>128</u>
District Executive Committee Members Represented	<u>43</u>
Total Ballots Available	<u>171</u>
Simple Majority (50% of the Total Ballots Available + 1) =	<u>86</u>

#### **District Business**

Appointed Officers	Approved	<u>131</u>
	Not Approved	<u>0</u>
District Budget	Approved	<u>130</u>
	Not Approved	<u>1</u>
PRM Modification	Approved	<u>124</u>
	Not Approved	<u>7</u>

- Quorum was met
- All business items have successfully passed